

FERN VALLEY WATER DISTRICT
55790 SOUTH CIRCLE DRIVE
IDYLLWILD CA 92549

BOARD OF DIRECTORS
MEETING AGENDA
JANUARY 16, 2025

Notice is hereby given that the Fern Valley Water District will be having a Board Meeting at the office as well as via teleconference and virtually. The meeting will be on Thursday, January 16, 2025 at 9:00 AM

You can dial in or go to the link below. If you dial in, when prompted, enter the Meeting ID followed by the passcode. This will allow you to enter this call for this meeting only.

Please join my Zoom meeting from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/82942022353?pwd=0a2Oir1o4FojWbVuyoTLKbw44fBa9d.1>

Meeting ID: 829 4202 2353

Passcode: 322043

You can also dial in using your phone.

(669) 444-9171, 82942022353#, *322043#

1. Call to Order 9:00 AM
2. Minutes:
 - A. Approval of Minutes for Meeting on December 19, 2024
3. Public Comments for Items not on the Agenda: Please state your name for the record and keep your comments to a maximum of 5 minutes.

*Members of the public may address the Board regarding any item listed on the agenda, and the Board may discuss and act upon any listed item. In response to any public comment on an item or matter which has **not been placed on this Agenda** pursuant to Government Code Section 54954.2, members of the Board may only: 1) briefly respond to statements made or questions posed by the public; 2) ask a question for clarification; 3) make a brief report on his or her own activities; 4) provide a reference to staff or other resources for factual information; 5) request staff to report back to the Board at a subsequent meeting concerning any matter raised by the public; or, 6) take action to direct staff to place a matter of business on a future Agenda. (California Government Code Section 54954)*

4. Financial Report
 - A. District Warrants for December 2024
 - B. Assets/Investments
 - C. Billing Comparison
 - D. 2nd Qtr Budget Comparison
5. General Manager's Report
6. Discussion:
7. Action:
 - A. Review and approve investment strategy based on TVI's current investment options.
 - B. Election of President, Vice President and Secretary/Treasurer for Calendar Year 2025
 - C. Appointment by the Board of the District Secretary
 - D. Appointment by the President of Committee Members for Calendar Year 2025
 1. Budget
 2. Planning
 3. Personnel
 4. Ad hoc Committees
 - a. Policy Manuals
 - b. Rate and Revenue
 - c. Conservation program
8. Correspondence:
9. Standing Committees/Ad Hoc Committees
10. Director Comments
11. Confirm February 20, 2025 for next scheduled Board meeting.

12. Adjourn

***This meeting will be teleconferenced with Director Krieger at 2644 Vista De Victoria., Riverside, CA 92506**

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Office Manager, at 951-659-2200 or by email to fvwd@verizon.net at least 72 hours before the meeting. Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors.

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS
OF THE FERN VALLEY WATER DISTRICT

The regular meeting of the Board of Directors of the Fern Valley Water District was held at the office of the Fern Valley Water District, 55790 South Circle Drive, Idyllwild, CA., on the 19th day of December 2024, at 9:00 A.M. via teleconference and virtually.

DIRECTORS PRESENT: Jon Brown, Robert Krieger, Mike LaFata, and Chrissie Teeling

DIRECTORS ABSENT: Kevin Scott

STAFF PRESENT: Jessica Prierer and Victor Jimenez

1. President Brown called the meeting to order at 9:052 A.M. There was one visitor, JP Crumrine, Town Crier Correspondent.

2. MINUTES:

A. A motion was made by Director LaFata, seconded by Director Brown to approve the minutes of the Board Meeting on November 21, 2024.

Roll Call Vote:

Brown	Aye
Krieger	Aye
LaFata	Aye
Teeling	Aye

The motion passed unanimously.

B. A motion was made by Director Brown, seconded by Director Scott to approve the minutes of the Board Meeting on October 17, 2024. The motion passed unanimously.

3. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA: Mr. Crumrine stated it's always a pleasure to view the meeting and how efficient we are.

4. FINANCIAL REPORT:

A. A motion was made by Director LaFata, seconded by Director Teeling to approve the November 2024 warrants.

Roll Call Vote:

Brown	Aye
Krieger	Aye
LaFata	No
Teeling	Aye

The motion passed in a 3-1 vote.

B. Assets/Investments: Reviewed. President Brown moved Item #7A up on the agenda.

5. GENERAL MANAGER'S REPORT:

In addition to his written report, Mr. Jimenez reported that we are still replacing failing meters. The Source Water Protection Plan has been completed by Michael Sims. We replaced the Toyota T100 catalytic convertor since we are having a hard time getting it to pass smog.

Mr. Jimenez is purchasing a one year subscription with GIS Diamond maps which will give us the opportunity to map the entire system.

6. DISCUSSION: None

7. ACTION:

A. Review and approve investment strategy based on TVI's current investment rates

This item was moved up along with the Assets/Investments. A motion was made by Director Brown, seconded by Director LaFata to leave the money in LAIF and the money market account and to pay \$250,000 into the CEPPT account.

Next month we will revisit the interest rates between LAIF and the money market account.

Roll Call Vote:

Brown	Aye
Krieger	Aye
LaFata	Aye
Teeling	Aye

The motion passed unanimously.

B. Authorization to proceed with purchase of new Tahquitz Pines meter

A motion was made by Director LaFata, seconded by Director Brown to purchase a new 6" fire meter for Tahquitz Pines. Mr. Jimenez explained that we currently provide fire service to that property and the meter needs to be capable of fire flows. There are less expensive meters, but they don't provide fire flow. They do currently have a well to supply the facility, but we have noticed they are using more water than they have in the past so we want to ensure that we are charging them for the water they are using.

Roll Call Vote:

Brown	Aye
Krieger	Aye
LaFata	Aye
Teeling	Aye

The motion passed unanimously.

8. CORRESPONDENCE: None.

9. STANDING COMMITTEES/AD HOC COMMITTEES: None.

10. DIRECTOR'S COMMENTS:

Director Brown- expressed that he thinks Vic is doing a good job. He stays on top of things and stays ahead of things and expressed his appreciation for that.

Director Krieger- He thinks things are going well and is pleased everyone is discussing what needs to be done. Merry Christmas.

Director LaFata- Requested a list of the current employee hire dates.

Director Teeling- Wished everyone a Merry Christmas.

11. On a motion made by Director Brown, seconded by Director LaFata to adjourn the meeting, the meeting was adjourned at 9:45 a.m.

Roll Call Vote:

Brown Aye

Krieger Aye

LaFata Aye

Teeling Aye

The motion passed unanimously.

Jon Brown
President, Board of Directors

ATTEST:

Chrissie Teeling, Treasurer/ Secretary

FERN VALLEY WATER DISTRICT WARRANTS FOR MONTH ENDING

December 2024

Num	Date	Name	Memo	Amount
	12/03/2024	AUTHORIZE.NET	Credit card processing	29.80
	12/03/2024	TRNXN COMPANY	Credit Card Fees	288.95
27595	12/04/2024	WEX BANK	Chevron fuel	400.13
27596	12/04/2024	BEST, BEST & KRIEGER	Review and analyze agenda and CEQA guidelines	463.81
27597	12/04/2024	FOREST LUMBER	Supplies	144.61
27598	12/04/2024	NAPA AUTO PARTS	Welder fuel system coupler & hose	9.97
27599	12/04/2024	SC FUELS	Fuel	2,846.67
27600	12/04/2024	UNDERGROUND SERVICE	Dig alert service~6 tickets	21.10
27601	12/04/2024	VERIZON WIRELESS	On call cell phone and iPads	300.86
27607	12/04/2024	JENNIFER BUELL	Refund overpayment	87.18
27609	12/09/2024	BABCOCK LABORATORIES, INC	November sample testing	1,133.13
27610	12/09/2024	CANON BUSINESS SOLUTIONS	Quarterly maintenance charge & copy usage	173.37
27611	12/09/2024	H K SMITH	Concrete block for meter vault	328.91
27612	12/09/2024	STATE WTR RESOURCE CNTRL BOARD	Annual Permit Fee	881.00
27613	12/09/2024	USDA RURAL DEVELOPMENT	Saunders Meadow semiannual payment	4,284.79
27614	12/09/2024	VILLAGE HARDWARE	Supplies	211.09
27615	12/09/2024	SOCAL PROPANE LLC	Propane~Treatment and Maintenance	753.83
27616	12/10/2024	EDGAR WATTS	Refund credit balance after escrow closed	110.25
27617	12/10/2024	JEFFREY L TONJES	Refund credit balance after escrow closed	89.42
27618	12/10/2024	PATRICK BRUNER	Refund credit balance after escrow closed	3.45
27619	12/12/2024	C.J. BROWN & COMPANY, CPAS	Audit fees 23/24 November progress billing	3,877.00
27620	12/12/2024	IDYLLWILD GARAGE	Smogs (3)	183.50
27621	12/12/2024	POSTMASTER	Mailing permit	5,000.00
27622	12/12/2024	COSTCO	Annual renewal	130.00
27623	12/12/2024	CR&R	December waste disposal	299.45
27624	12/12/2024	EDISON CO.	District facilities	1,752.48
27625	12/15/2024	BANK OF AMERICA	Board meeting snacks, plow truck steps, vehicle oil, T100 muffler, GPS units for GIS mapping, shop tools, tub o towels, shop degreaser, car cleaner materials, two way radio batteries, headlamps, Maintenance and Filter plant gates materials	3,198.97
27626	12/15/2024	BANK OF AMERICA	Postage, answering service, GM computer antivirus, office supplies, Spectrum (Office, Maintenance & Treatment plant), Christmas snacks and decorations	897.53
27627	12/19/2024	CHRISTINE TEELING	12/19 Board Mtg	75.00
27628	12/19/2024	MICHAEL LAFATA	12/19 Board Mtg	75.00
27629	12/19/2024	RICHARD JON BROWN	12/19 Board Mtg	75.00
27630	12/19/2024	ROBERT KRIEGER	12/19 Board Mtg	75.00
27631	12/19/2024	JAMES & SANDRA TUCKWELL	Void:Refund credit balance after escrow	0.00
27632	12/19/2024	DEPART OF ENVIRONMENTAL HLTH	Environmental health permit	943.00
27633	12/19/2024	QUINN COMPANY	CAT cotter pins	21.47
27634	12/19/2024	WESTERN WATER WORKS	Meter couplings and angle valves	408.59
27635	12/20/2024	LOCAL AGENCY INVESTMENT FUND	VOID: LAIF DEPOSIT	0.00
				29,574.31

**FERN VALLEY WATER DISTRICT
WARRANTS FOR MONTH ENDING
December 2024**

EMPLOYEE EXPENSES:

		PAYROLL		36,536.47
		PAYROLL TAXES		19,851.80
		CALIFORNIA PUBLIC EMPL RETRMNT SYS	Retirement~December 2024	10,582.34
		CALPERS 457 PLAN	457 plan-December 2024	4,000.00
27602	12/04/2024	A WHITE	Med/opt/dent	400.00
27603	12/04/2024	C CLARK	Med/opt/dent	400.00
27604	12/04/2024	J NUTTER	Med/opt/dent	400.00
27605	12/04/2024	J PRIEFER	Med/opt/dent	400.00
27606	12/04/2024	V JIMENEZ	Med/opt/dent	400.00
27608	12/04/2024	UNUM LIFE INSURANCE CO OF AMERICA	Life/disability insurance	1,536.75
	12/31/2024	CALPERS HEALTH	January 2025 Health	8,163.99
				<u>82,671.35</u>
		OCTOBER WARRANTS		112,245.66

FERN VALLEY WATER DISTRICT
ASSETS/INVESTMENTS
 JANUARY 10, 2024

		AMOUNT
CASH/CHECKING		13,850.72
LAIF	YLD 4.55%	413,034.28
MONEY MARKET/SAVINGS	YLD 4.11%	532,950.68
AS OF 12/13/24 - \$ 1,001,167.93	CURRENT TOTAL	\$959,835.68
<hr/>		
OTHER POST EMPLOYEE BENEFITS (OPEB)~MEDICAL		
OPEB LIABILITY (Balance as of 6/30/22)		\$ 785,595.00
California Employers' Retiree Benefit Trust (CERBT) Balance as of 12/10/24	\$ 1,271,620.26	
OPEB Funding Credit		\$ (486,025.26)
<hr/>		
RETIREMENT		
Retirement Plan 1		\$ 909,878.00
Retirement Plan 2		\$ 28,760.00
Retirement Plan 3		\$ 14,211.00
		\$ 952,849.00
California Employers' Pension Plan Trust (CEPPT) Fund balance as of 12/10/24	\$ 538,017.41	
Retirement unfunded liability balance		\$ 414,831.59
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CREDIT CARD PAYMENTS CONVENIENCE FEE		
December Credit Card Convenience Fees charged to District		\$238.16
December Credit Card Fees Received from Customers	\$244.68	
Assumed Cost by District		(\$6.52)

FERN VALLEY WATER DISTRICT

JANUARY 1, 2025 BILLING COMPARISON NOVEMBER/DECEMBER

CUSTOMERS	2023	2024
No. Single Customers	1163	1164
No. Multiple Customers	13	13
Office/Lot 6 (unbilled meters)	2	2
DSSC (Astro Camp)	2	2
Total	<u>1180</u>	<u>1181</u>

WATER CONSUMPTION (cu.ft.)

Residential (single connection)	512,184	582,405
Multiple Connection	52,942	109,638
Total	<u>565,126</u>	<u>692,043</u> 22.46%

WATER SALES

Residential	\$ 34,402.37	\$ 39,369.93
Multiple	\$ 6,435.60	\$ 24,414.95
Subtotal	<u>\$ 40,837.97</u>	<u>\$ 63,784.88</u> 56.19%
Service Charge	\$ 91,814.38	\$ 91,936.18
Total	<u>\$ 132,652.35</u>	<u>\$ 155,721.06</u> 17.39%

OTHER STATISTICS ~ NOVEMBER/DECEMBER

New Customers

(Current Billing Period)

-0-

-0-

Adjusted Production

663,053

865,094

Unaccounted for Water

16.4%

13.03%

(12 Month Running Average)

Unaccounted for water

14.8%

20.0%

(November/December 2024)

Fern Valley Water District

2024/25 Budget 2nd Quarter Report

	24/25 Budget	2nd Qtr	Percent
INCOME:			
Water Sales & Installations	900,000	514,885	57%
Interest on Reserves	50,000	19,724	39%
Tax Income	925,000	329,677	36%
SM Assessment Charge	22,550	0	0%
Total Income:	1,897,550	864,286	46%
EXPENSES:			
Operating Budget	1,878,221	653,334	35%
Capital Budget	669,300	422,123	63%
RECDS Debt Service (Saunders M)	19,600	19,435	99%
Total Expenses:	2,567,121	1,094,892	43%
NET INCOME	(669,571)	(230,606)	

Fern Valley Water District

2024/25 Operating Budget

2nd Quarter Report

	24/25 Budget	2nd Qtr	Percent
Office expense	50,000	17,525	35%
Permits & Fees	23,000	5,277	23%
Telephone expense	12,000	4,816	40%
Conservation & Rebate Program	2,000	0	0%
Water Quality Monitoring	15,000	4,655	31%
General Insurance	32,000	775	2%
Workers' Comp Insurance	20,000	14,563	73%
Legal expense	10,000	1,341	13%
Audit expense	13,500	4,373	32%
Repairs & Maintenance	35,000	23,106	66%
Safety/Apparel	3,000	217	7%
Education/Training/Seminars	2,000	150	8%
Well Operation (electricity)	30,000	4,263	14%
Filter & Chlorination Operation	60,000	7,124	12%
Truck & Equipment expense	45,000	20,268	45%
Waste Disposal Service	4,000	1,714	43%
Salaries	656,587	331,849	51%
FICA	50,321	25,432	51%
Employee Benefits	804,313	183,528	23%
Directors' Fees & Expenses	5,500	1,725	31%
Contingencies	5,000	633	13%
TOTAL OPERATING EXPENSES	1,878,221	653,334	35%

Fern Valley Water District

2024/25 Capital Budget

2nd Quarter Report

	24/25 Budget	2nd Qtr	Percent
TOOLS & VEHICLES:			
Vehicle Replacement ~3 Chevy 1500 Trail Bosses	185,000	183,496	99%
Vehicle Replacement ~Dump Truck	75,000	81,929	109%
Loader	20,000		0%
Emergency Lighting, Equipment, and toolboxes	15,000	15,410	103%
Trade in/Sell: Dump Truck, (2) 2016 Ford F250, 2021 Chevy Tahoe	(122,500)	(113,222)	92%
PIPELINE:			
Pipeline Project (Wayne to Tahquitz View Cross Country Line)	260,000	238,156	92%
TRANSMISSION & DISTRIBUTION:			
Annual System Mapping	10,000	1,957	20%
Hydrant Upgrades System Wide	60,000		0%
EQUIPMENT:			
(3) Line Locators	6,300	5,495	87%
COMMUNICATIONS:			
Repeater for two way radio system	5,500		0%
BUILDINGS:			
Storage Container (Maintenance)	5,000		0%
OFFICE:			
Office Expansion	150,000	8,900	6%
TOTAL CAPITAL EXPENSES:	669,300	422,123	63%

January 16, 2025

**General Manager’s Report
to the
Fern Valley Water District
Board of Directors**

Monthly Production

December 2024	468,367 cu.ft. (3,503,385 gallons)	6% Groundwater Production
December 2023	394,529 cu.ft. (2,951,077 gallons)	9% Groundwater Production

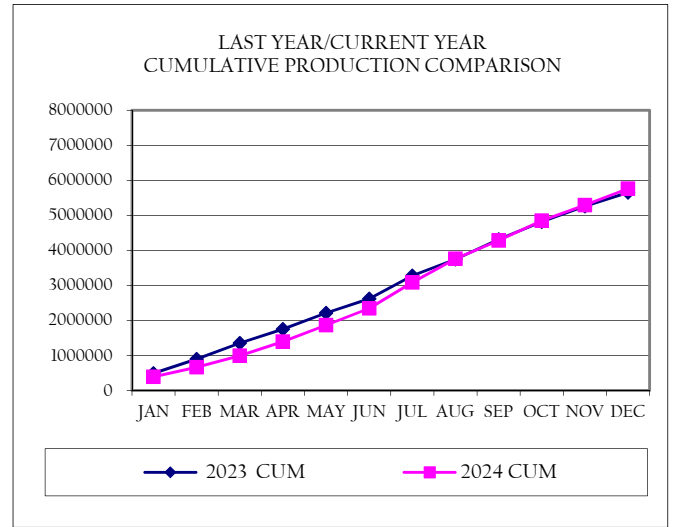
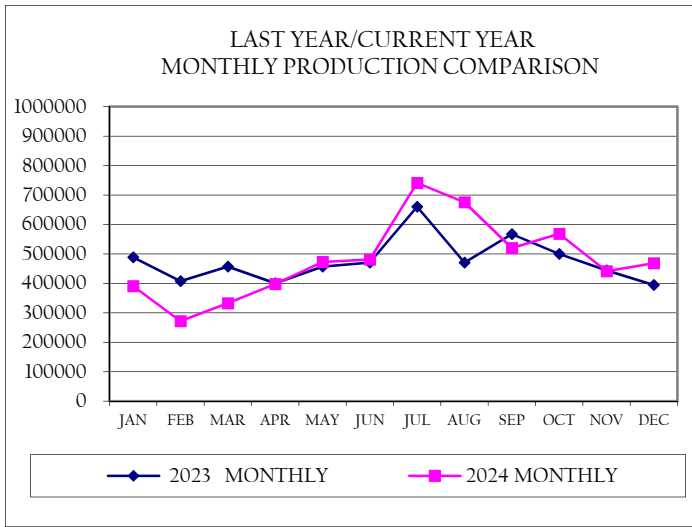


Chart below is a running fiscal year average; current year reflects averages from July 1, 2024 to date. 2015/16 depicts our worst year for surface water production while 2011/12 depicts our best year on record.

Year	Average Demand GPM	Groundwater Production GPM	SWTP Production GPM	Idyllwild Precipitation Inches/Fiscal Year
24/25	95	9	86	.7
15/16	69	20	51	25.42
11/12	93	6	91	20.01

Moisture in inches

To date this season: .7
To date last season: 8.7

Snow in inches

To date this season: 0
To date last season: 6

WELL DATA SHOWING DEPTH TO WATER IN FEET															
WELL	OFFICE	1	2	3	4	4A	6	7	8	9	10	11	12	13	14
Dec 2011 (BEST)	11.3	46.3	9.3	32.9	20.3	18.1	N/A	38.3	13.5	39.5	30.9	30.8	N/A	23.5	30.9
Dec 2015 (WORST)	185	55.3	25.6	N/A	29.6	24.9	N/A	46.3	27.5	45.6	51.1	45.3	N/A	39	45.3
DEC 2024	16.8	48.8	12.2	33.6	27.4	4.2	59.9	41.3	17.6	40.3	39.3	34.3	N/A	27	34.7
Monthly Change	0	-2.3	0	0	-2.4	-58	-3.1	-17	-2.1	-33	0	-4.8	N/A	-.84	-.58

Current Production and Storage

Current demand is averaging approximately 77 gallons per minute. Tahquitz Creek is producing approximately 54 gpm and Strawberry Creek is producing approximately 28 gpm. Production has increased by approximately 19% from the same month last year.

Treated water storage is at 3.64 MG, 84.4% of maximum capacity (4.29 MG), and raw water storage is at 2.27 MG, 97% of maximum capacity (2.34 MG).

Operations Report Ending January 7, 2025

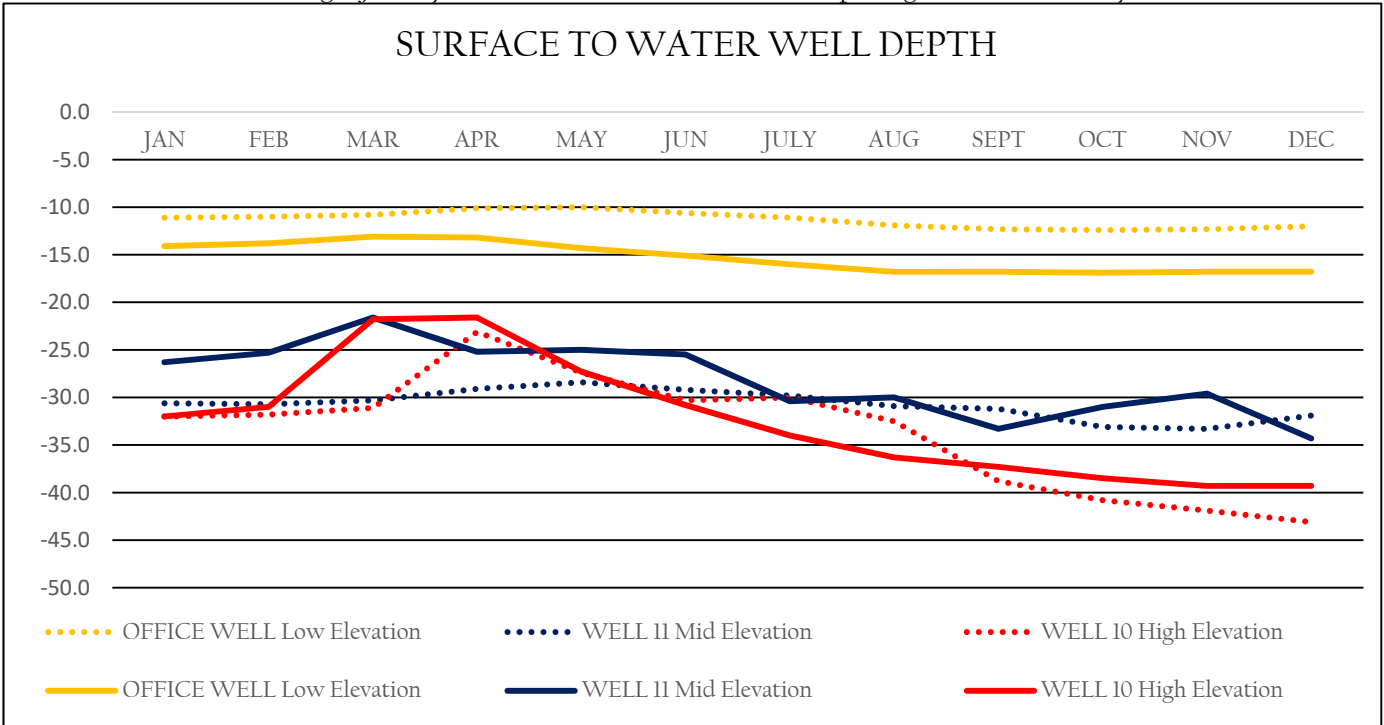
In addition to routine system operation, Field Staff:

- replacing and reconfiguring meters
- relocated a meter per customer's request
- repaired leaks

In addition to routine daily duties, Administrative Staff has kept busy:

- preparing for audit
- preparing State reports (monthly drought and conservation report)
- working on policies

Solid lines begin January of 2024 and end December of 2024 depicting our current year's levels.
 Dotted lines begin January of 2011 and end December of 2012 depicting our best recorded year's levels.



Solid lines begin July of 2024 and end June of 2025 depicting our current year's levels.
 Dotted lines begin July of 2011 and end June of 2012 depicting our best recorded year's levels.

